



भारतीय सूचना प्रौद्योगिकी संस्थान – लखनऊ
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY LUCKNOW

(An Institute of National Importance under the Ministry of Education, Govt. of India)

Chak Ganjaria (C.G.) City, Lucknow – 226002, (U.P.) – India

Web: <https://www.iiitl.ac.in> email: contact@iiitl.ac.in

No.: IIITL/S&P/Bus Hiring/2026-27/_____

Date: 24.08.2026_

REQUEST FOR SEALED QUOTATION

Sealed Quotation for Hiring of Bus on Monthly Basis for Transportation of Students

Sealed quotations are invited from reputed and experienced transport agencies/service providers for hiring of a bus on a monthly basis for transportation of students of IIIT Lucknow (From IIIT Lucknow Campus to Ansal Golf City), on a to-and-fro basis, as per the following requirements:

S. No.	Particulars	Requirement
1.	Vehicle	Bus suitable for transportation of students, preferably 50-seater or above, in good running condition, along with all requisite statutory documents and compliances, including valid RTO registration/permit, comprehensive insurance, PUC certificate, fitness certificate and other applicable statutory requirements. The vehicle shall be suitable and safe for regular transportation of students and shall be provided complete in all respects.
2.	Hiring Period	Monthly basis
3.	Approximate Monthly Running	1,500 Km per month (approximately 50 KM daily run)
4.	Nature of Service	To-and-fro transportation of students
5.	Additional Kilometres	Additional kilometres beyond 1,500 Km/month shall be payable at the per-km rate quoted by the bidder
6.	Driver	To be provided by the service provider
7.	Fuel	To be provided by the service provider
8.	Maintenance / Repairs	To be borne by the service provider
9.	Taxes / Statutory Charges	As applicable

Terms and Conditions:

1. The bus shall be provided on a monthly hiring basis for transportation of students of IIIT Lucknow.
2. The approximate monthly running of the vehicle shall be 1,500 Km. The actual monthly kilometres may vary depending upon the requirement of the Institute.
3. In case the actual distance travelled in a month exceeds 1,500 Km, the additional distance shall be paid at the additional per-kilometre rate quoted by the successful bidder.
5. The quoted monthly rate shall include all expenses relating to the operation of the bus, including fuel, driver charges, maintenance, repairs, insurance, permits and other applicable operational expenses, except taxes/GST, if applicable and payable separately.
6. The vehicle provided should be roadworthy, properly maintained, clean and suitable for carrying students. The vehicle should comply with all applicable statutory requirements and have valid registration, insurance, fitness certificate, permit, pollution certificate and other mandatory documents.
7. The driver deployed by the service provider shall possess a valid driving licence and other documents/authorisations required for driving the vehicle.
8. The service provider shall be responsible for ensuring timely availability of the vehicle as per the schedule communicated by the Institute.
9. The Institute shall not be responsible for any loss or damage to the vehicle during the period of operation due to reasons attributable to the service provider.

10. The Institute reserves the right to accept or reject any or all quotations, wholly or partially, without assigning any reason.
11. The quotation should be submitted in a sealed cover, clearly superscribed: "QUOTATION FOR HIRING OF BUS ON MONTHLY BASIS FOR TRANSPORTATION OF STUDENTS OF IIIT LUCKNOW".
12. The bidder should clearly mention GST and other applicable taxes separately, wherever applicable.
13. The payment shall be made on a monthly basis after satisfactory rendering of services and submission of the requisite bill/documentation.
14. The exact route, timing and operational schedule shall be communicated by the Hostel Wardens.
15. The successful bidder shall provide the required vehicle within the 10 days after issuance of the work order.
16. The Quotations will be accepted till 30.08.2026, 05.00 PM

**Sd/
Assistant Registrar
Store And Purchase
IIIT-Lucknow**

Financial Quotation Format:

S. No.	Particulars	Rate
1.	Monthly hiring charges for up to 1,500 Km	₹ _____
2.	Rate per additional Km beyond 1,500 Km	₹ _____ / Km
3.	GST / Taxes, if applicable	_____
4.	Total Monthly Charges for 1,500 Km including applicable taxes	₹ _____

Notes:

1. The monthly hiring charges shall cover the vehicle along with driver, fuel, routine maintenance, servicing, repairs and all other incidental expenses required for operation of the vehicle, unless otherwise specified in the contract/work order.
2. The vehicle shall be provided with all valid statutory documents and compliances, including RTO registration/permit, comprehensive insurance, PUC, fitness certificate and other applicable documents.
3. The rates quoted above shall remain firm and valid throughout the contract period, subject to the terms and conditions of the agreement/work order.
4. Any statutory tax/GST shall be payable as applicable and shall be clearly indicated in the financial quotation.

Signature of the Firm/Bidder/Agency