



Indian Institute of Information Technology, Lucknow

Chak Ganjaria (C.G.) City, Lucknow - 226002, (U.P.) - India

भारतीय सूचना प्रौद्योगिकी संस्थान - लखनऊ

चकगंजरिया (सी.जी.) सिटी, लखनऊ २२६००२ - उत्तर प्रदेश, भारत

Web: <https://www.iiitl.ac.in> email: contact@iiitl.ac.in

F.No: IIITL/Non-GeM/HK/2025/04

Date: 29.06.2026

RATE ENQUIRY NOTICE

File No.	IIITL/Non-GeM/HK/2025/04	Date:	29.06.2026
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To

(Supplier / Authorised Service Centre Address)

Subject to the fulfilment of the terms and conditions given below, rate quotations are hereby invited from reputed Authorised Service Centres / Dealers for the **Repair, Servicing, and Replacement of Damaged Parts of Scrubber Dryer Machines (Eureka Forbes Pro Auto Scrub 430 E)** installed at Indian Institute of Information Technology Lucknow, C.G. City, Lucknow-226002. The sealed quotation along with relevant documents, duly signed by the authorised signatory, shall be submitted by **13.07.2026 (05:00 P.M.)** to the address mentioned below. Quotations received after the due date and time shall not be entertained. Quotations shall be opened on **14.07.2026 at 12:30 P.M.** Bidders or their authorised representatives may attend the opening.

1.	Quotation Reference No.	:	IIITL/Non-GeM/HK/2025/04
2.	Name of the Work	:	Repair, Servicing and Replacement of Damaged / Worn-out Parts of Scrubber Dryer Machines (Eureka Forbes Pro Auto Scrub 430 E) - 03 Nos.
3.	Last Date and Time for Receipt of Quotation	:	13.07.2026 at 05:00 P.M.
4.	Date & Time of Opening of Quotation	:	14.07.2026 at 12:30 P.M.
5.	Estimated Cost (Approx.)	:	Rs. 85,000/- (Rupees Eighty Five Thousand Only) inclusive of all taxes
6.	Validity (Days)	:	60 days from the date of opening of quotation
7.	Quantity	:	03 (Three) Machines

8. Address to which Quotations are to be sent:

The Assistant Registrar,
Store & Purchase Section,
Indian Institute of Information Technology, Lucknow,
C.G. City, Lucknow - 226002, (U.P.) - India

Phone: 0522-XXXXXXX

E-mail: purchase@iiitl.ac.in

9. Quotations should be submitted in the format given in **Annexure - I** (Scope of Work & Defect List) and **Annexure - II** (Price Bid Format).

10. The sealed envelope should clearly bear the following on its cover:

QUOTATION AGAINST ENQUIRY - Repair and Servicing of Scrubber Dryer Machines (Eureka Forbes Pro Auto Scrub 430 E)

Ref. No.: IIITL/Non-GeM/HK/2025/04

Last Date and Time for Receipt of Quotation: 13.07.2026 at 05:00 P.M.

Enclosures:

Scope of Work and Defect Details Annexure - I

Price Bid Format Annexure - II

Bank Mandate / EFT Form Annexure - III

Sd/-

Assistant Registrar

Store & Purchase Section

IIIT Lucknow



Indian Institute of Information Technology, Lucknow

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Terms and Conditions

- 1. Authorised Service Centre:** Quotations are invited only from Authorised Service Centres / Dealers of Eureka Forbes Ltd. The bidder must enclose a valid Authorisation Certificate from Eureka Forbes Ltd. along with the quotation. Quotations from unauthorised agencies will be summarily rejected.
- 2. Scope of Work:** The scope of work includes inspection, repair, servicing, and replacement of all damaged or worn-out parts of 03 nos. Scrubber Dryer Machines (Model: Pro Auto Scrub 430 E) as per the defect list in Annexure - I. All replaced parts must be genuine Eureka Forbes spare parts.
- 3. Quotation Format:** The quotation must be submitted strictly in the prescribed format and shall be free from corrections or erasures. Unavoidable corrections must be duly attested by the authorised signatory. Incomplete quotations will be summarily rejected.
- 4. GST and Taxes:** GST and all other applicable taxes, labour charges, transportation, and incidental charges shall be clearly indicated in the quotation. If not indicated separately, all such charges shall be deemed inclusive in the quoted price. IIIT Lucknow GST No.: 09AAAAI0606J1ZC.
- 5. Validity of Rates:** Rate quotations must remain valid for 60 days from the date of opening. No change in price or terms will be permitted after opening. IIIT Lucknow reserves the right to reject any or all quotations at any time prior to award without assigning any reason.
- 6. Inspection Before and After:** The authorised service engineer must carry out a detailed inspection of each machine at IIIT Lucknow premises before commencing work. Work completion shall be certified by the designated Institute official after satisfactory functioning of all three machines.
- 7. Warranty on Repaired Parts:** The service provider shall provide a warranty of minimum 6 months on all replaced parts and labour from the date of successful completion of servicing and re-commissioning of the machines.
- 8. Delivery of Repaired Machines:** All three machines shall be repaired and handed over in fully functional condition at IIIT Lucknow premises within 2 to 3 weeks from the date of receipt of the Purchase Order. The delivery / completion period must be clearly specified in the quotation.
- 9. Payment Terms:** 100% payment will be released after satisfactory completion of repair and servicing work, re-commissioning of all three machines, and submission of work completion certificate and documents in order. Bills shall be raised in favour of "The Director, Indian Institute of Information Technology, Lucknow". No advance payment will be provided.
- 10. Selection Criteria:** Selection of the successful vendor will be based on the final lowest rate quoted (L-1) inclusive of all applicable taxes. IIIT Lucknow is not bound to accept the lowest bid and reserves the right to reject any or all bids.
- 11. Sealed Submission:** Quotations must be submitted in a sealed envelope with the Quotation Reference Number and last date for receipt superscribed on the cover. The company's contact number and e-mail ID must be mentioned on the cover.
- 12. Liquidated Damages:** In case of delay in completion of work beyond the stipulated period, a penalty of 0.5% of the total order value per week of delay shall be levied, subject to a maximum of 5% of the agreed price.
- 13. Blacklisting Clause:** The bidding firm shall not have been blacklisted or debarred by any Government / Government Undertaking. Fraudulent practices at any stage of the bidding process shall invite rejection of the bid.
- 14. GST Registration:** The participating firm must have a valid GST registration number and PAN. Copies of GST certificate and PAN card must be enclosed with the quotation.
- 15. Right to Modify / Reject:** IIIT Lucknow reserves the right to modify the scope of work specified in this enquiry, and to accept or reject any or all bids at any time prior to award without assigning any reason.
- 16. Dispute Resolution:** Any dispute relating to this enquiry/tender shall be subject to the exclusive jurisdiction of Courts having jurisdiction over Lucknow, Uttar Pradesh only.
- 17. Queries and Clarifications:** For any query or clarification, write to purchase@iiitl.ac.in on all working days between 10:00 A.M. and 05:00 P.M. Any change in the date, time, or venue of quotation opening will be communicated through e-mail.

Sd/-
Assistant Registrar
Store & Purchase Section
IIIT Lucknow



Indian Institute of Information Technology, Lucknow

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Annexure - I

PRICE BID FORMAT FOR BIDDERS

Tender No. & Date : IIITL/Non-GeM/HK/2025/04 & 29.06.2026

Bidder's Offer No. & Date : _____

S. No.	Description of Work / Parts	HSN/ SAC	QTY	Rate/Unit (Rs. excl. GST)	SGST (Rs.)	CGST (Rs.)	IGST (Rs.)	Total Value +GST (Rs.)
1.	Suction Motor (replacement)	847990 90	2					
2.	Squeegee Blade Rear (replacement)	847990 90	3					
3.	Squeegee Blade Front (replacement)	847990 90	3					
4.	Drain Hose (replacement)	847990 90	3					
5.	Castor (replacement)	847990 90	2					
6.	Handle Back Cover (replacement)	847990 90	2					
7.	Front Handle Cover (replacement)	847990 90	2					
8.	Handle Bar Cover (replacement)	847990 90	4					
9.	Switch Lever Lock (replacement)	847990 90	4					
10.	Switch Lever Spring (replacement)	847990 90	4					
11.	Service Charge (per machine)	998717	3					
12.	Transportation / Visiting Charges (if any)	--	--					
13.	Any other charges (specify)							
14.	Sub Total (excl. GST)							
15.	GST Amount							
16.	Grand Total (inclusive of all taxes)							

Note: The price bid must be submitted strictly in the above format. No row shall be left blank; indicate **NA** if not applicable. Only genuine Eureka Forbes spare parts shall be used. The bidder must attach the list of parts with their MRP / part numbers. GST number and PAN must be clearly stated on the bid.

Signature & Seal of Vendor with Date



Indian Institute of Information Technology, Lucknow

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Annexure - III

MANDATE FORM FOR ELECTRONIC FUND TRANSFER / RTGS / NEFT

Date: _____ / _____ / 2026

To

The Assistant Registrar,

Store & Purchase Section,

Indian Institute of Information Technology, Lucknow,

C.G. City, Lucknow - 226002, (U.P.) - India

Sub: Authorisation for release of payment / dues from IIIT Lucknow through Electronic Fund Transfer / RTGS / NEFT Transfer.

1. **Name of the Party / Firm / Company** : _____
2. **Address of the Party** : _____
3. **City & PIN Code** : _____
4. **E-Mail** : _____
5. **Mobile No.** : _____
6. **Permanent Account Number (PAN)** : _____
7. **GST Registration Number** : _____
8. **Authorisation Certificate No. (Eureka Forbes)** : _____

9. Particulars of Bank:

Bank Name:		Branch Name:	
PIN Code:		Branch Code:	
IFS Code (11-digit):		Account Type:	Savings / Current / Cash Credit
Account Number:			

DECLARATION

I hereby declare that the particulars given above are correct and complete. If any transaction is delayed or not effected due to incomplete or incorrect information, I shall not hold the Director, Indian Institute of Information Technology, Lucknow responsible. I also undertake to advise any change in the particulars of my account to facilitate updating of records for the purpose of credit of amount through NEFT/RTGS Transfer.

Place: _____

Date: _____

Signature & Seal of Authorised Signatory