



Indian Institute of Information Technology, Lucknow

Chak Ganjaria (C.G.) City,

Lucknow – 226002, (U.P) – India

भारतीय सूचना प्रौद्योगिकी संस्थान – लखनऊ

चकगंजरिया (सी. जी.) सिटी ,

लखनऊ २२६००२ - उत्तर प्रदेश , भारत

Web: <https://www.iitl.ac.in>

F.No: IIITL / Student Activity/HOF FINALE 2025

Date: 15.04.2025

RATE QUOTATION NOTICE

Subject to the fulfilment of the terms and conditions given below, rate quotation notice is hereby invited for the supply of items mentioned below for the event scheduled on 29th/30th April 2025 at Indian Institute of Information Technology Lucknow, C.G City, Lucknow-226002. The sealed quotation along with relevant documents detailed below, duly signed by the authorised signatory, shall be submitted by **26.04.2025 (05:00 P.M.)** to the below mentioned address. Quotation received after the due date and time shall not be entertained. Quotation will be opened on the **28.04.2025 at 12:30 P.M.** Bidders or their authorized representative may attend the meeting for the opening of quotations. Details of the supply are as under:

S. No.	Description	Specifications	Quantity/ Details	Unit Price (Incl. of GST)	Total Price (Incl. of GST)
Stage-A (Approx. allocated budget-Rs.2,19,000/-)					
1	Stage (On rent)	8x16x1 ft.	1		
2	Tower AC(On rent)		4		
3	Sound System with 4 Mic (On rent)		1		
4	Generator and Diesel (On rent)	10 Hrs.	1		
5	Digital Wall with Pointer LED (On rent)	8 X 12 ft.	1		
6	4 Tables, Chairs, 4 Sofas		1		
7	8 Stage Chairs, 25 Round Tables		1		
8	Gate Box	10 X 8 ft.	1		
9	Flower Decoration	-	1		
Total of A (Incl. of all Taxes, Freight and Forwarding, Installation etc.)					
Lunch & High Tea-B (Approx. allocated budget-Rs.1,60,000/-)					
1	Lunch Buffet for 110-125 Persons (Menu as per Annexure-1)				
2	High Tea for 110-125 Persons (Menu as per Annexure-1)				
3	Water Bottles (250 ml)	-	1000 nos.		
Total of B (Incl. of all Taxes, Freight and Forwarding, Installation etc.)					

Accommodation-C(Approx. allocated budget-Rs.72,000/-)			
1	2-4 Seater Rooms (Preferably AC Rooms) with Breakfast to accommodate 48 Persons		
Total of C(Incl. of all Taxes, Freight and Forwarding, Installation etc.)			
Grand Total of A+B+C (Incl. of all Taxes, Freight and Forwarding, Installation etc.)			

Terms & Conditions:

1. The bidder(s) may apply for all requirements or a single requirement or more than one, i.e., A, B & C OR A & B / B & C / A & C OR A / B / C.
2. Selection of the successful vendor will be based on the lowest rate quoted (Lowest-1) for individual services as mentioned under A, B, and C.
3. **The participating firm must have valid GST and PAN number (copy of duly attested GST & PAN to be attached).**
4. The Institute will ensure payment for food for 110 persons; however, the vendor must prepare food for approximately 110-125 people. Any additional plates beyond the 110 will be charged based on the per-plate price, according to usage.
5. IIIT Lucknow reserves the right to reject any or all the bids.
6. IIIT Lucknow shall not be held responsible for any delay, loss or non-receipt of bid documents sent by speed-post.
7. Rate quotations must be valid for 60 days from the date of opening of the same. No change in prices and change in terms and conditions will be permitted after opening of bids.
8. Payment shall be made after successful completion of supply/work.
9. The firm shall not have been blacklisted /debarred by any Government/Govt. Undertaking.
10. Fraudulent practices by bidders in the bidding process shall invite rejection of bid.
11. For any query/clarification email at sa@iiitl.ac.in, purchase@iiitl.ac.in
12. Sealed quotations must reach to the following address before 26/04/2025 (05:00P.M.).

Assistant Registrar
Store & Purchase Section
IIIT Lucknow, C.G. City, Lucknow-226002

Sd/-
Assistant Registrar
Store & Purchase Section
IIIT Lucknow

Annexure-1

Starter Menu

1. Kebab
2. Paneer Tikka

Lunch Menu

3. Paneer Curry
4. Dum Aloo/Sev Tamatar
5. Dal Makhani
6. Jeera Rice
7. Tandoori Roti and Butter Naan
8. Boondi Raita
9. Sweet(Gulab Jamun/Rasmalai)
10. Papad
11. Salad

High Tea

1. Cookies/Sandwich
2. Nuggets/Cheese Balls
3. Tea/Coffee