

**NOTICE INVITING QUOTATIONS FOR
HIRING OF RESIDENTIAL ACCOMODATION
ON LEASE FOR DIRECTOR, IIIT LUCKNOW**

IIIT Lucknow, invites Sealed Tenders from the interested parties for providing ready-built residential premises at the following locations in Lucknow, having proper approach-road, entrance, with adequate parking.

Sl. No.	Preferable location	Carpet area required (Sq. feet)
1.	Gomti Nagar	1700 (Min.) – 3000 (Max.)
2.	Shaheed Path	-Do-

1. Interested parties should send their proposal in a sealed cover addressed to The Assistant Registrar, Store & Purchase, IIIT Lucknow, C.G City, Lucknow-226002
2. **Specifications which may be referred to:**
 - i) General Instructions and Terms & Conditions of this contract: **Annexure I**
 - ii) Format: **Annexure-II**
 - iii) Format for Financial Bid: **Annexure-III**

The Critical Dates for the Tender Submission and processing are as under -

Publishing Date	03/ 02 / 2025
Bid Submission EndDate	15/ 02 / 2025 (17:00 hrs)
Bid Opening Date	16/ 02 / 2025 (12:30 hrs)

ANNEXURE-I

GENERAL TERMS AND CONDITIONS:

1. The Bid should be accompanied by the following documents:
 - i) Location Map.
 - ii) Copy of agreement for acquisition of property.
 - iii) Approved plan of the offered premises with exact measurement for carpet area.
2. The premises offered should be in ready condition and the owners of the premises will have to hand over the possession of premises within 15 days after acceptance of their offer. The offer should be valid for a minimum period of 36 months from due date of opening the tender. It may be noted that no negotiations will be carried out except with the lowest tender and therefore most competitive rates should be offered.
3. Tenders received after the due date and time for whatever reason, shall not be entertained and this office shall not be responsible for any loss or delay in delivery of tender documents.
4. The building should have running water supply & preferably assured power back-up and on continuous basis.
5. The premises offered should consist of the minimum amenities/ facilities as mentioned in Annexure-II enclosed to this tender notice.
6. The premises offered should have construction approvals from all Central / State Government Department as may be necessary by the local authorities.
7. The Owner would be required to get the premises insured against all types of damages due to various causes during the entire period of rent contract.
8. All the common amenities available in complex shall be made available to the IIT Lucknow.
9. The legal owner of the building should provide adequate parking space.
10. The legal owner will undertake to carry annual repairs and maintenance every year and any repairs connected with the basic structure on the suggestion of the department.
11. In case of high-rise building, provision of lift is essential with assured power backup.
12. The residential space should have electric fixture like fans, tube lights, switches, power points of standard industry specifications. The space offered should be free from any

liability and litigation with respect to its ownership.

13. The building should be secure.
14. All the details and documents mentioned in the tender form must be submitted. A tender having incomplete details / documents are liable to be rejected. The tenderer, before submitting the tender should satisfy himself about correctness and authenticity of the details and documents submitted. Submission of wrong details / documents would render the tender invalid.
15. The owner should make available the building for inspection by the officers of the IIIT Lucknow after the opening of the bid.
16. The period of lease should be minimum for duration of One (01) year.
17. IIIT Lucknow reserves the right to amend these terms and conditions as it deems necessary.
18. Participation in the tender does not entail any commitment from IIIT Lucknow. IIIT Lucknow reserves the right to reject any / all offers, including that of the lowest bidder without assigning any reason.

The above conditions may be relaxed due to administrative reasons in appropriate case. The rent offered should be inclusive of property tax, or any other tax required to be paid by the property owner/s. The lease shall be for a minimum period of One (01) year subject to the conditions as may be prescribed by the government from time to time.

FACILITIES REQUIRED TO BE PROVIDED BY THE OWNER:

1. There should be provisions for 24 hours, Electric and Water supply.
2. There should be proper road approach and entrance to the proposed building.
3. The building should be in a ready-to-use condition with electricity, water, lifts, sewerage and adequate toilet facilities.
4. The electric power available should be indicated.

Signature of legal Owner/ Power of Attorney Holder:

ANNEXURE-II

1	Full particulars of the legal owner of the premises Name : Telephone: E- mail Address : PAN No. : Aadhaar No. The location and address of the proposed premises:
2	Status of the applicant with regard to the premises offered for hiring (To enclose power of attorney also if the applicant is other than owner)
3	Type of building - commercial or residential
4	Year of Construction
5	Exact carpet area
6	Exact built up area
7	Floor numbers offered
8	No. of floors in the building
9	Parking space available
10	Whether accommodation offered for rent is free from litigation including disputes with regard to ownership, pending taxes / dues or like
11	Whether running water, drinking and otherwise, available round the clock.
12	Whether separate electricity source having sufficient installed capacity has been provided for?
13	Sanctioned Electricity load
14	Whether building has been provided with fans in all rooms or not
22	Details of power back up facility / ground space for installing 10 KVA Generator
24	Specify the lease period [minimum 01 (One) year and provision for extension]

I/We son/daughter of, have gone through the various terms and conditions mentioned in the tender documents and I/we agree to abide by them.

I/We_____solemnly declare that, to the best of my knowledge and belief the information given above and in the enclosures accompanying it is correct complete and truly stated.

Place:

Date :

Signature of legal Owner/ Power of Attorney Holder

ANNEXURE-III (FINANCIAL BID)**FINANCIAL BID SHOULD INTER ALIA CONTAIN DETAILS AS FOLLOWS**

Description of offered premises:		
No. of Rooms		
No. of Balconies		
No. of Halls		
No. of Kitchens		
Sr. No.	Description	Monthly Rent (Incl. of all taxes)
01	Rent in Indian Rupees per month incl. of all taxes.	
02	Maintenance Charges(If applicable)	
03	Electricity Charges	As per Actual
04	Water Charges	As per Actual
05	Whether the premises offered are fully furnished	Yes/No

List of Items Installed in offered Premises		Availability (Yes/No)	Qty.(if available)
1	Fan		
2	Tube Light		
3	AC		
4	Double Bed		
5	Almirah		
6	Sofa		
7	TV		
8	RO		
9	Chimney		
10	Refrigerator		
11	Centre Table		
12	Curtains		
11	Other Items-		

Signature of Legal Owner/ Power of Attorney Holder