



Basic Details			
Organisation Chain	Indian Institute of Information Technology Lucknow Purchase Section - IIITL		
Tender Reference Number	IIITL/MICROSOFT LICENSE/2023-24		
Tender ID	2024_IIITL_753370_1		
Tender Type	Limited.	Form of contract	Buy
Tender Category	Services	No. of Covers	1
Payment Mode	Not Applicable	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No		

Cover Details, No. Of Covers - 1			
Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical/Finance	.xls	Inviting Quotations for the procurement of Microsoft Volume License with subscription period of 5yr

Tender Fee Details, [Total Fee in ₹ * - 0.00]				EMD Fee Details			
Tender Fee in ₹	0.00			EMD Amount in ₹	0.00	EMD Exemption Allowed	NA
Fee Payable To	NA	Fee Payable At	NA	EMD Fee Type	NA	EMD Percentage	NA
Tender Fee Exemption Allowed	NA			EMD Payable To	NA	EMD Payable At	NA

Work / Item(s)					
Title	Inviting Quotations from the authorized supplier of Microsoft for the procurement of Microsoft Volume License with subscription period of 5 years				
Work Description	Inviting Quotations from the authorized supplier of Microsoft for the procurement of Microsoft Volume License with subscription period of 5 years				
Pre Qualification Details	As per Invitation				
Tender Value in ₹	5,00,000	Product Category	Manpower Supply	Sub category	Microsoft Volume License
Contract Type	Tender	Bid Validity(Days)	30	Period Of Work(Days)	30
Location	IIIT LUCKNOW	Pincode	226002	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	IIIT LUCKNOW

Critical Dates			
Publish Date	15-Apr-2024 06:00 PM	Bid Opening Date	29-Apr-2024 03:30 PM
Document Download / Sale Start Date	15-Apr-2024 06:00 PM	Document Download / Sale End Date	29-Apr-2024 02:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	15-Apr-2024 06:00 PM	Bid Submission End Date	29-Apr-2024 02:00 PM

Tender Documents				
NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	Inviting Quotations from the authorized supplier of Microsoft for the procurement of Microsoft Volume License with subscription period of 5 years	674.07
Work Item Documents	S.No	Document Type	Document Name	Description
	1	Tender Documents	Invitation of Sealed Quotation.pdf	Inviting Quotations from the authorized supplier of Microsoft for the procurement of Microsoft Volume License with subscription period of 5 years

Tender Inviting Authority	
Name	ASSISTANT REGISTRAR, STORE AND PURCHASE
Address	IIIT LUCKNOW, C.G CITY, LUCKNOW-226002

Tender Creator Details

Created By	DIVYANSHU VERMA
Designation	Junior Superintendent
Created Date	15-Apr-2024 04:19 PM



Indian Institute of Information Technology, Lucknow

Chak Ganjaria (C.G.) City,

Lucknow – 226002, (U.P) – India

भारतीय सूचना प्रौद्योगिकी संस्थान – लखनऊ

चकगंजरिया (सी. जी.) सिटी,

लखनऊ २२६००२ - उत्तर प्रदेश, भारत

Web: <https://www.iiitl.ac.in>

email: contact@iiitl.ac.in

IIITL/MICROSOFT LICENSE/2023-24

Date: 12-04-2024

Inviting Quotations from the authorized supplier of Microsoft for the procurement of Microsoft Volume License with subscription period of 5 years

QUOTATION NOTICE

Sealed quotations are invited from **the authorized supplier of Microsoft** for **the procurement of Microsoft Volume License with subscription period of 5 years**. The quotation with copy of certificate of GST & proof in respect of authorized supplier of Microsoft should be submitted to **Assistant Registrar, Store & Purchase up to 29-04-2024 till 02:00 P.M.** The quotations will be opened on the same day at **03:30 P.M.** Details of item are given as under: -

Sr. No	Name of Item	Qty.	Unit Price	GST%	Total cost incl. taxes
1.	Microsoft Volume License with 5 years' subscription period Office a) Office 365 for faculty, Students – Online (Unlimited) b) Office 365 Apps for faculty, Student – Offline (50 Seats) c) Office 365 A3 for students-10000 Seats d) Windows upgrades 10/11- 50 Seats e) Microsoft Office 2016/2019/2021- 50 Seats f) MIE certificates for faculty g) Virtual training for Microsoft Office 365 h) Azure Students benefits i) Entra ID for Secure Access j) Intune deployment	50			

Terms & Conditions:

1. Service support shall be provided by the L1 bidder throughout the subscription period.
2. Document relating to registration of firm i.e. GST number and relevant document should be submitted along with quotation.
3. Supply should be made within 30 days from the date of purchase order.
4. Price should be FOR Destination basis (i.e. IIIT Lucknow) and shall include activation/installation charges, etc.
5. Payment will be released after 100% supply/activation of License.
6. **Quotation Name and No. must be mentioned on top of envelope.**
7. Liquidated damage shall be @ 0.5% for delayed supply per week or part of week for delay subject to maximum of 10%.
8. IIIT Lucknow reserves the right to place order for full or part quantity to one or more firms. IIIT Lucknow reserves the right to increase/decrease the number of required quantity all other terms & condition.
9. Sealed quotation should be submitted by Hand/Speed Post/Courier to **Assistant Registrar, Store & Purchase, IIIT Lucknow, C.G City, Shaheed Path, Lucknow-226002**
10. Validity of the quotation should be 90 days from the date of opening.
11. Firm to submit documentary evidence in support of claim of GST at the time of submission of bills.
12. All column given in quotation should be filled otherwise quotation will not be accepted.
13. Along with quotation please mentioned Email-id and contact number.

Assistant Registrar

**Store & Purchase
IIIT Lucknow**