



**Basic Details**

Organisation Chain	Indian Institute of Information Technology Lucknow  Purchase Section - IIITL		
Tender Reference Number	IIITL/MSME/WK/2023		
Tender ID	2024_IIITL_742095_1		
Tender Type	Limited.	Form of contract	Buy
Tender Category	Goods	No. of Covers	1
Payment Mode	Not Applicable	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No		

**Cover Details, No. Of Covers - 1**

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical/Finance	.xls	Tender Document

**Tender Fee Details, [Total Fee in ₹ \* - 0.00]**

Tender Fee in ₹	0.00		
Fee Payable To	NA	Fee Payable At	NA
Tender Fee Exemption Allowed	NA		

**EMD Fee Details**

EMD Amount in ₹	0.00	EMD Exemption Allowed	NA
EMD Fee Type	NA	EMD Percentage	NA
EMD Payable To	NA	EMD Payable At	NA

**Work /Item(s)**

Title	Limited Tender Enquiry for supply of Welcome kits				
Work Description	Supply of welcome kits				
Pre Qualification Details	Please refer Tender documents.				
Tender Value in ₹	8,00,000	Product Category	Consumables - Paper/Printing/Photocopy Paper	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	30	Period Of Work(Days)	7
Location	IIIT Lucknow	Pincode	226002	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	IIIT Lucknow

**Critical Dates**

Publish Date	17-Jan-2024 01:00 PM	Bid Opening Date	27-Jan-2024 04:30 PM
Document Download / Sale Start Date	17-Jan-2024 01:00 PM	Document Download / Sale End Date	27-Jan-2024 03:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	17-Jan-2024 01:00 PM	Bid Submission End Date	27-Jan-2024 03:00 PM

**Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	Limited Tender Enquiry for supply of welcome kits	490.11

  

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	Limited Tender Enquiry for supply of welcome kits.pdf	Limited Tender Enquiry for supply of welcome kits	490.11

**Tender Inviting Authority**

<b>Name</b>	Coordinator, ESDP
<b>Address</b>	IIIT Lucknow

<b>Tender Creator Details</b>	
<b>Created By</b>	DIVYANSHU VERMA
<b>Designation</b>	Junior Superintendent
<b>Created Date</b>	17-Jan-2024 12:20 PM



**Indian Institute of Information Technology, Lucknow**

Chak Ganjaria (C.G.) City,

Lucknow – 226002, (U.P) – India

**भारतीय सूचना प्रौद्योगिकी संस्थान – लखनऊ**

चकगंजरिया (सी. जी.) सिटी ,

लखनऊ २२६००२ - उत्तर प्रदेश , भारत

Web: <https://www.iiitl.ac.in> email:

[contact@iiitl.ac.in](mailto:contact@iiitl.ac.in)

F.No: MSME/TRAINING/WK/2023

Date: 17.01.2024

### **LIMITED TENDER ENQUIRY**

Subject to the fulfilment of the terms and conditions given below, rate quotations are hereby invited for the **Supply of Welcome Kits** at Indian Institute of Information Technology Lucknow, C.G City, Lucknow-226002. The sealed quotation along with relevant documents detailed below, duly signed by the authorised signatory, shall be submitted by 27.01.2024 (03:00 P.M.). Quotation received after the due date and time shall not be entertained. Quotation should be opened on the same day at 04:30 pm. If the participating bidders or their authorized representative wish to attend the meeting they may come in the said meeting. Details of the supply are as under: -

<b>Description of the welcome kit</b>	<b>Qty. (approx.)</b>	<b>Unit Price per Kit (incl. of taxes)</b>	<b>Total Amount (Rs.)*</b>
Leather bag(01), Stationery kit (which includes 2PensM.R.P @Rs.25 each/-, 2PencilsM.R.P @Rs.5each/-, 1Sharpner M.R.P @5/-,1Eraser@Rs.5) and Hardbound leather look Diary(01Medium size)-For candidate	210		
Hardbound leather look Diary(01 Medium size) with gift bag and 1 Pen M.R.P.@Rs.200 -For Academicians	80		
Total (Rs.)			
Total amount in words:			

### **Terms & Conditions:**

1. Lowest-1 (L1) vendor will be considered for award of purchase/work order subject to submission of relevant documents detailed below.

2. Selection of the successful vendor will be on the basis of lowest rate quoted (Lowest-1) for the aforesaid item.
3. The participating firm must have valid GST and PAN number (copy of duly attested GST & PAN to be attached).
4. IIIT Lucknow reserves the right to reject any or all the bids.
5. IIIT Lucknow shall not be held responsible for any delay, loss or non-receipt of bid documents sent by speed-post.
9. Rate quotations must be valid for 60 days from the date of opening of the same. No change in prices and change in terms and conditions will be permitted after opening of bids.
10. Payment shall be made after successful completion of supply/work.
11. The firm shall not have been blacklisted /debarred by any Government/Govt. Undertaking.
12. Fraudulent practices by bidders in the bidding process shall invite rejection of bid.
13. The delivery shall be FOR IIIT Lucknow.
14. For any query/clarification email at [dverma@iiitl.ac.in](mailto:dverma@iiitl.ac.in), [bindu@iiitl.ac.in](mailto:bindu@iiitl.ac.in)
15. Sealed quotations must reach the following address before 27/01/2024 (03:00 P.M.):

Tender Box placed in Room no. #106  
Coordinator, ESDP  
IIIT Lucknow, C.G. City,  
Lucknow-226002

Issuing Authority

Co-ordinator, ESDP Training Programme