



**Report ID:** GEM/GARPTS/19102023/W0WTQZVILK41

**Report Name:** creation and running of canteen

**Generated By:** Abhishek Kumar Verma , Department of Higher Education , Ministry of Education

**Generated On:** 19/10/2023

**Valid till:** 18/11/2023

### **GeM Availability Report and Past Transaction Summary**

GeM Availability Report and past transaction summary report is generated based on the specifications searched by the Buyer. The specification may be modified appropriately for searching relevant categories on GeM. Buyer may navigate to GeM category page by clicking on the category link to view category specifications and products/services available in the category.

*Order Count and Order Value displayed is on a cumulative basis since GeM inception.*

**1. Search String: creation and running of canteen**

Search type: Service

1. There are categories available on GeM matching your requirements (as listed here). You can create a bid on GeM with a product closest matching your required specifications and add additional parameters in specifications through Corrigendum using RMS functionality.
2. If you feel that category TP needs updating you can submit category updating request also through RMS.
3. If you do not want to use any of the above option and want to proceed for procurement outside GeM, please suggest the specifications of the required product for creation of new category on GeM for future procurement.

Search Result: Category available/suggested on GeM but marked as "not matching requirements" by the buyer with undertaking as under:

*It is certified that I have thoroughly checked all probable categories suggested by GeM and I am satisfied that the product required is not covered / does not fall in any of the suggested categories and can not be procured under any of these categories even after inclusion of List of Values( LOV) wherever possible in category specifications of suggested categories. It is also certified that the technical specification requirement are such that these can not be covered even by adding specification parameters using ATC in any of the GeM suggested categories. This is a one-time requirement hence new category creation is not proposed / or requirement is recurring but request for new category creation will be submitted separately post generation of GeMARPTS.*

Category Name	Order Count			Order Value (in Lakhs)		
	Direct Purchase	Reverse Auction	Bid	Direct Purchase	Reverse Auction	Bid
Management and Supply of ATM	0	0	0	0	0	0
Operation And Maintenance Of Switchyard	0	0	1	0	0	15
Operation And Maintenance Of Substation	0	2	32	0	178	2,571
Operation And Maintenance Of Other Machines And Plants	0	8	57	0	1,616	6,597
Operation And Maintenance Of Lifts (Elevators)	0	3	155	0	5	1,139
AMC of Integrated Security and Surveillance System	0	35	303	0	770	2,185

Category Name	Order Count			Order Value (in Lakhs)		
	Direct Purchase	Reverse Auction	Bid	Direct Purchase	Reverse Auction	Bid
Operation And Maintenance Of Water Supply Systems	0	2	81	0	203	1,663
Operation And Maintenance Of Electro-Mechanical Installations	0	2	40	0	769	771
Operation And Maintenance Of Gas Compressor Station	0	1	6	0	32	19
Operation And Maintenance Of Fire Fighting System	0	1	25	0	77	1,177


**Basic Details**

<b>Organisation Chain</b>	Indian Institute of Information Technology Lucknow  Purchase Section - IIITL		
<b>Tender Reference Number</b>	IIIT Lucknow/Cafeteria/2023		
<b>Tender ID</b>	2023_IIITL_731432_1		
<b>Tender Type</b>	Open Tender	<b>Form of contract</b>	Works
<b>Tender Category</b>	Services	<b>No. of Covers</b>	1
<b>Payment Mode</b>	Not Applicable	<b>Is Multi Currency Allowed For BOQ</b>	No
<b>Is Multi Currency Allowed For Fee</b>	No		

**Cover Details, No. Of Covers - 1**

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical/Finance	.xls	Creation and Running of Cafeteria/Canteen

**Tender Fee Details, [Total Fee in ₹ \* - 0.00]**

<b>Tender Fee in ₹</b>	0.00		
<b>Fee Payable To</b>	NA	<b>Fee Payable At</b>	NA
<b>Tender Fee Exemption Allowed</b>	NA		

**EMD Fee Details**

<b>EMD Amount in ₹</b>	0.00	<b>EMD Exemption Allowed</b>	NA
<b>EMD Fee Type</b>	NA	<b>EMD Percentage</b>	NA
<b>EMD Payable To</b>	NA	<b>EMD Payable At</b>	NA

**Work /Item(s)**

<b>Title</b>	Creation and Running of Cafeteria/Canteen				
<b>Work Description</b>	Creation and Running of Cafeteria/Canteen				
<b>Pre Qualification Details</b>	Please refer Tender documents.				
<b>Tender Value in ₹</b>	5,00,000	<b>Product Category</b>	Hotel/ Catering	<b>Sub category</b>	Creation and Running of Cafeteria/Canteen
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	60	<b>Period Of Work(Days)</b>	45
<b>Location</b>	IIIT Lucknow	<b>Pincode</b>	226002	<b>Pre Bid Meeting Place</b>	IIIT Lucknow
<b>Pre Bid Meeting Address</b>	IIIT Lucknow, C.G City, Lucknow	<b>Pre Bid Meeting Date</b>	30-Oct- 2023 12:00 PM	<b>Bid Opening Place</b>	IIIT Lucknow, C.G City, Lucknow

**Critical Dates**

<b>Publish Date</b>	19-Oct-2023 05:00 PM	<b>Bid Opening Date</b>	10-Nov-2023 03:00 PM
<b>Document Download / Sale Start Date</b>	19-Oct-2023 05:00 PM	<b>Document Download / Sale End Date</b>	09-Nov-2023 05:00 PM
<b>Clarification Start Date</b>	NA	<b>Clarification End Date</b>	NA
<b>Bid Submission Start Date</b>	19-Oct-2023 05:00 PM	<b>Bid Submission End Date</b>	09-Nov-2023 05:00 PM

**Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	Tender for Creation and Running of Cafeteria/Canteen	757.07

  

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	Tender for Creation and Running of Cafeteria, Canteen with GARPTS 19.10.2023.pdf	Creation and Running of Cafeteria/Canteen	794.6

**Tender Inviting Authority**

<b>Name</b>	Assistant Registrar
<b>Address</b>	IIIT Lucknow, C.G City, Lucknow

**Tender Creator Details**

<b>Created By</b>	DIVYANSHU VERMA
<b>Designation</b>	Junior Superintendent
<b>Created Date</b>	19-Oct-2023 04:34 PM

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY  
LUCKNOW  
C.G CITY, LUCKNOW-226002**

**Tender No. IIIT Lucknow/Cafeteria/2023**

**For**

**Creation and Running of Cafeteria/Canteen**

Tenders are invited from reputed Vendors / Contractors / Firms / Proprietorships /  
Cooperative Societies / Companies / Individuals

For Creation and Running of Cafeteria/Canteen at the Campus of the

IIIT Lucknow, C.G City. Lucknow-226002. For details visit: [www.iiitl.ac.in](http://www.iiitl.ac.in)

**Last date to apply: 09.11.2023. upto 05:00 PM**

**Date & Venue of Pre-Bid Meeting: 30.10.2023 at 12:00 Noon**

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**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY  
LUCKNOW  
C.G CITY, LUCKNOW-226002**

**TENDER FOR CREATION AND RUNNING OF Cafeteria/Canteen**

Sealed Tenders are invited for Creation and Running of Canteen/Cafeteria in the Institute's Campus. For further detail/terms and conditions/tender document please visit: [www.iiitl.ac.in](http://www.iiitl.ac.in) or CPP Portal.

The tender may be sent by 09.11.2023 upto 05:00 P.M and the technical bid will be opened on 10.11.2023 at 03:00 P.M in the Store & Purchase Section of the Institute.

Date & Venue of Pre-Bid Meeting 30.10.2023 at 12:00 Noon.

The Director reserves the right to accept/reject any or all the tenders without assigning any reason thereof.

**ASSISTANT REGISTRAR  
Store & Purchase**

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY  
LUCKNOW  
C.G CITY, LUCKNOW-226002**

**Tender Information**

Contract for Creation and Running of Cafeteria/Canteen at Indian Institute of Information Technology  
Lucknow, C.G City, Lucknow-226002

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Indian Institute of Information Technology Lucknow intends to enter into contract for Creation and Running of Cafeteria/Canteen in its premises.

**Interested vendors / contractors / firms / proprietorships / co-operative societies / companies / individuals with the same kind of objectives can submit bids duly completed in two bid system**

**i.e. Technical Bid and Financial Bid on or before 09.11.2023 by 05:00 P.M.** The technical bid and the financial bid should be placed by the bidder in separate sealed envelopes duly super scribed and both these sealed envelopes are to be put in a bigger envelope which should also be sealed and duly superscribed and addressed to: The Assistant Registrar, IIIT Lucknow, C.G City-226002.

- The detail of Canteen/Cafeteria is available at **(Annexure-I & V)**, Technical Bid shall contain duly sealed and signed tender document, all the documents in support of the Technical Bid Eligibility Criteria mentioned in the tender, Undertaking **(Annexure-II)**, Self-Attested Copy **(Annexure-III)** and duly filled and signed with all supporting documents as mentioned in the tender document.
- Financial Bid **(Annexure-IV)** shall contain the quoted monthly License Fee payable to the Institute.

Quotation documents containing detailed terms and conditions can be downloaded from the Institute website [www.iiitl.ac.in](http://www.iiitl.ac.in) . The PBG with the validity period of 30 months and amounting to Rs.3% of the annual contract value i.e. (Monthly License Fee) X12 Months is to be submitted by the bidder within 21 days from the award of contract.

Financial Bids of only those bidders will be opened whose technical bids qualify the Technical bid eligibility criteria and are found suitable. Date of opening of Financial Bids will be decided after technical bids have been evaluated by the Institute and successful bidders (technical bid) will be informed accordingly. The Institute reserves the right to accept or reject any or all of the bids without assigning any reason. The Institute shall not be responsible for any loss or postal delay of the document in transit.

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**General instructions for the bidder before filling of Technical and Financial Bids: -**

1. All the documents as mentioned must be submitted otherwise application will be treated as incomplete.
2. An agreement on a non- judicial stamp paper of Rs.100 is to be entered into, within 21 days from the date of issuance of letter of acceptance(LoA)/Work Order to the L1 bidder.

**Technical eligibility criteria (All the document in support of the Technical Bid Eligibility criteria is to be submitted with the envelope of Technical Bid Only)**

1. The bidder should have experience of four (04) years in satisfactorily running canteen(s)/Café in Central/State Educational Institutes/Central/State Government Sector/Organization of Repute
2. Average Annual Turnover during last three years (FY 19-20,20-21 & 21-22) must be Rs.25 Lakh in similar type of services/supplies.
3. The contractor should have one running outlet/cafeteria/canteen in Govt. Educational Institutes/Central/State Government Sector. (Documentary proof is to be submitted by the bidder).
4. The bidder must be authorized to resell the product of Nescafe/Coca Cola/Amul/Kwality Walls/Cadbury/ Vadilal/ITC/PepsiCo/Other Reputed Brands. Authorization letter/Documentary proof in support of this is to be submitted by the bidder with their technical bid.
5. The tenderer will have to submit valid Central/State FSSAI Certificate.
6. All the pages of the tender document must be signed by the authorized signatory and sealed with the stamp of the bidding firm as token of having accepted all the terms and conditions of this tender and submitted with the technical bid.

**Special Terms & Conditions**

- 1 The construction of the shop shall be done by the bidder at their own cost. Only raw land will be provided by IIIT Lucknow. Arrangement of Water & Electricity supply shall also be under the scope of vendor/bidder. All furniture required to established the cafeteria/canteen shall be under the scope of the vendor. The construction of the shop is to be done in the manner specified in the representational image attached to the tender. Further, the platform of the shop is to be made from bricks and the rest part of the shop is to be made only from CRCA sheet.
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- 2 The electricity, water, Sanitation and other charges will be paid by the license separately as applicable. The fixing of electric meter to calculate the usage of electricity and cost of accessories required to fix the meter shall be in the scope of the bidder at their own cost. Further, the Institute may ask the vendor to pay the fix electricity charges of Rs.4000/- plus applicable taxes per months and it is the sole discretion of the Institute to allow the vendor to fix electric meter or to go with fix electricity charges at the rate of Rs.4000/- per month. The vendor has to pay fixed charges of Rs.1000/- plus applicable taxes per month towards the collection of garbage by Nagar Nigam along with the License Fee and Electricity Charges.

**General Terms & Conditions**

- 1 The Initial Contract Period shall be for the duration of two years with the maximum extendable period up to 5 years on yearly basis subject to the satisfactory performance during the period of initial/extended period of contract. The license fee shall be enhanced @ at least by 10% per year. The allottee shall ensure to start operation of the canteen services within 45 days from the date of issuance of LoA/Work Order. Further the renewal shall be the discretion of the Director by raising the license fee as applicable at the time of renewal.
  - 2 The license fee would be payable every month in advance by the 7th of each month. The use of licensed premises would be allowed to the successful tenderer after paying of one month license fee in advance in addition to security money/PBG and after signing the agreement.
  - 3 The licensee cannot make any adjustment against the security deposit. The security deposits will be returned to the licensee without any interest after handing over the possession of the Cafeteria/Canteen or counter peacefully and settlement of all the dues.
  - 4 Hygienic condition shall be maintained and the vendors shall be responsible for cleaning of the surrounding area of canteen/cafeteria and for disposal of the waste in the area designated by the Institute.
  - 5 The quality of the items can be checked by the representative of IIIT Lucknow at any time and if the material found of sub-standard quality, the contract shall be terminated with immediate effect.
  - 6 Interested parties may visit Institute's Campus and acquaint themselves with the area. The cost of the visit shall be borne by the bidder.
  - 7 The contractor shall not engage any sub-contractor or transfer the contract to other person in any manner.
  - 8 All tenders in whom any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected. Conditional tenders shall not be considered for acceptance.
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- 9 The tenderer shall execute the agreement at his own cost for grant of license in the prescribed form on a stamp paper of requisite value. It should be clearly understood that no right would be conferred on the licensee unless he duly executes the agreement for grant of all license, as mentioned above.
  - 10 IIIT Lucknow does not bind itself to accept the highest or any other tender and reserve the right to reject any or all tenders without assigning any reason and without being answerable to the tenders in any manner whatsoever. Director of the Institute also reserves the right to re-notify or withdraw from the tender for any of the shop. The license granted can be revoked in public interest and the vendor can be asked to vacate the site on 15 days-notice for which no damage shall be liable to be paid by the Institute.
  - 11 The vendor/bidder shall have to obtain requisite permission/license/registration, if required from the Municipal or other authorities concerned before commencing his/her business.
  - 12 In addition to these terms and conditions, the bidder shall abide by all the terms and conditions of the tender and the contract agreement.
  - 13 All or any of the power and rights exercisable by the IIIT Lucknow in respect of tender shall be exercised by the Director, IIIT Lucknow and the tenderer shall not have objection whatsoever in respect thereof.
  - 14 No additional space shall be allowed and vendor must keep their goods inside the shop and there will be no encroachment/additions and alternation in any manner whatsoever.
  - 15 The shop shall be subject to inspection at any time without any notice to the contractor by the Registrar or any other authority authorized by him.
  - 16 Time to time the feedback reports will be taken from students/staff/faculty in terms of rates, quality, hygienic cleanliness and availability of items, conduct of allottee and its staff. The overall performance will be assessed by IIIT Lucknow.
  - 17 Every employee so engaged by the contractor shall wear and a badge wearing his/her name while on duty. The said Uniform and badge shall be provided by the bidder at own cost.
  - 18 The contractor must have GST Registration Number and PAN Number.
  - 19 The contractor will employ only persons who are medically fit. The contractor shall be responsible to adhere all the government norms while making payment/wages to the employee deployed by the contractor. The contractor shall only be responsible in case of violation of any government norms.
  - 20 Institute/IIIT Lucknow will not be responsible for any accident / illness and any other casualties during the stay of their staff at the campus and all related expenditure will be borne by the bidder/vendor/contractor by the Agency unit concerned.
  - 21 No accommodation will be provided by the Institute to the staff of Canteen/Cafeteria. They have to make their own arrangement at their own cost outside the campus. The timing of canteen shall be 07:00 A.M to 12:30 A.M.
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**Clarification of Tender Documents**

1. A bidder requiring any clarification regarding the tender documents may E-Mail to [ar.aes@iiitl.ac.in](mailto:ar.aes@iiitl.ac.in). IIIT LUCKNOW will not respond to any request for clarification after the date of Pre-Bid Meeting i.e.30.10.2023 at 12:00 Noon.

**Penalty Clause**

- 1 In case any public complaint is received attributable to misconduct/misbehavior of contractor's personnel or in case of violation of any Government Norms or in case of non-adherence to the tender terms and conditions, a penalty of Rs.5000/- for each such incident shall be levied. Further the concerned contractor's personnel shall be removed from the system/Institute's empaneled/Creation and Running -list.
- 2 In the event of the license fee being not paid by the due date along with electricity and water charges, the license shall be liable to pay interest @ 10% per annum of the amount remaining unpaid.

**Termination of the Contract**

- 1 The contractor shall have to abide by all the rules and regulations of the Central Govt. Labour Department under the Contract labour (Regulation & Abolition) Act, 1970 and if necessary, shall also have a separate ESI, EPF code number and shall be responsible to cover all their employees under ESI and EPF from the date of their engagement. The bidder/contractor will be responsible for the above regard. In case of any violation(s), the contract shall be terminated with immediate effect.
  - 2 During the course of contract, if any of bidder's personnel are found to be indulging in any corrupt practices causing any loss of revenue to the IIIT Lucknow, the institute shall be entitled to terminate the contract forthwith duly forfeiting the contractor's Performance Security Deposit.
  7. The sale of Narcotics is strictly prohibited in shop. Further, smoking and consumption of alcohol/intoxicants in the premises is strictly prohibited. If any such case comes to the notice of the Institute's authority, the contract shall be terminated with immediate effect.
  8. IIIT Lucknow shall have the right to revoke the license in the event of a breach of any of the terms and conditions of tender or any instruction issued there under and the deposit security money shall forfeit in part or in full at the sole discretion of IIIT Lucknow
  9. IIIT Lucknow shall have the right to terminate the contract after giving 15 days notice without assigning any reason thereof.
  10. The successful tenderer shall abide by the provision of all local laws and laws of land any failure to fulfill this agreement shall attract the penal provision as decide by the Institute's authority as well as Termination of the contract with immediate effect.
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**List of Indicative items that are allowed to be sold in the cafeteria**

1. The bidder is hereby informed that the specific items that are allowed to be sold in cafeteria will vary depending on the requirement of the students and employees of the Institute. However, the following items are commonly allowed to be sold in cafeteria:
  - a. Beverages such as Cold/Hot Coffee, Juice, Milk, Lassi, Soft Drinks, Water, etc. of only reputed brands.
  - b. Pre-packaged snacks like Lays, Chips, etc of only reputed brand.
  - c. Sandwiches, Wraps
  - d. Hot meal such as Pizza, Burgers, Pasta, Samosa, etc.
  - e. Baked goods such as Muffins, Cookies, Pastries, etc. \_\_\_\_\_

**I accept the above terms & conditions. Name of the Tenderer (In capital letters)**

Father's Name \_\_\_\_\_ Residential Address: \_\_\_\_\_ The tenderer should write his/her name with complete address. In case the tenderer is a firm, the name of all the partners who comprise the firm be disclosed and a certified copy of the partnership is enclosed. If the bidder is a company, the Director/ Managing Director or person duly authorized by the company should sign these terms and conditions.

**(Read & Accepted)**

**Signature of Tenderer**

**Award of Tender**

1. The bidders will have to submit all the documents as mentioned in the tender document within the due date in Technical Bid Envelope. Further, all the terms & conditions should be signed and stamped for acceptance by the bidder.
  2. Those Bidders, whose bids are accepted/qualified technically, will only be considered for Financial Bids Consideration.
  3. The Cafeteria/Canteen will be allocated on the basis of maximum rent quoted by the bidders for shop in the financial bid.
  4. The bidders must quote rent for cafeteria/canteens/ etc. at least at par/above the rates mentioned under Annexure-I. In case of tie/equal maximum rates/rent quoted, the Creation and Running will be finalized on the basis of the firm whose average annual turnover is highest in the last three FY 2019-20,20-21 & 21-22.
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**Annexure-I**

**Detail of the Cafeteria/Canteens:**

<b>Sr.No./Shop No.</b>	<b>Diningarea</b>	<b>Area (Sq ft)(approx.)</b>	<b>Reserve Price/Rent (per month) (in Rs.)</b>
1.		Upto 200 Sq. ft.	Rs.12000/- plus applicable taxes(if applicable)



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**Annexure- II**  
**UNDERTAKING BY THE APPLICANT**  
(To be submitted along with the Technical Bid)

I,

\_\_\_\_\_ S/o \_\_\_\_\_

resident of \_\_\_\_\_

\_\_\_\_\_ hereby

solemnly agree to abide by the Terms & Conditions of the Tender. Any breach of the Clause/Clauses will render my contract null and void.

**I have understood completely this tender document and the terms and conditions therein mentioned under tender documents. I agree to serve the eatables on the rates as decided from time to time (for canteens/cafeteria) and pay the license fee and other related charges on time. I have also understood that I have to maintain the high standard, quality and hygiene of all the eatables.**

Signature of the Bidder with date

Stamp (if, any)

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C.G CITY. LUCKNOW-226002**

**Annexure- III  
SELF ATTESTED COPY**

**(To be submitted along with the Technical Bid)**

I/We (Name) \_\_\_\_\_

Contractor/Firm/individual \_\_\_\_\_ do

hereby solemnly affirm and declare that the individual/firm are not black listed by any Govt./Semi Govt. /Public Sector/ Corporation/office or any other entity.

**DEPONENT**

**DATE & TIME**

**THE ADDRESS** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**VERIFICATION**

Verified that the content of above affidavit is true and correct to the best of my/our knowledge and belief. No part of it is false and nothing has been kept concealed therefrom.

**DATE & TIME**

**DEPONENT**

\_\_\_\_\_

\_\_\_\_\_

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C.G CITY. LUCKNOW-226002**

**Annexure-IV**

**Financial Bid**

**(To submitted in a sealed envelope)**

I/We \_\_\_\_\_ (Name)

Contractor/Firm/individual \_\_\_\_\_ do

hereby quote the monthly License Fee of Rs.

..... (please mention both in figures &

words) to be paid to the IIIT Lucknow for the running of Cafeteria/Canteen (Mention

Shop No. \_\_\_\_\_ and Name of the Shop/Canteen/refreshment shop

etc. \_\_\_\_\_ as per Annexure-1) at IIIT Lucknow.

Signature of the Bidder with date

Stamp (if, any)

Address & Mobile Number:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_