

Bid Document

| Bid Details | |
|--|---|
| Bid End Date/Time | 09-12-2022 19:00:00 |
| Bid Opening Date/Time | 09-12-2022 19:30:00 |
| Bid Offer Validity (From End Date) | 65 (Days) |
| Ministry/State Name | Ministry Of Education |
| Department Name | Department Of Higher Education |
| Organisation Name | Indian Institute Of Information Tehnology(iiits) |
| Office Name | Lucknow |
| Total Quantity | 32 |
| Item Category | Meeting Table (Q3) , Modular Work Stations (Q3) |
| Minimum Average Annual Turnover of the bidder (For 3 Years) | 44 Lakh (s) |
| OEM Average Turnover (Last 3 Years) | 44 Lakh (s) |
| Years of Past Experience Required for same/similar service | 3 Year (s) |
| MSE Exemption for Years of Experience and Turnover | No |
| Startup Exemption for Years of Experience and Turnover | No |
| Document required from seller | Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Past Performance | 80 % |
| Bid to RA enabled | Yes |
| RA Qualification Rule | 50% Lowest Priced Technically Qualified Bidders |
| Primary product category | Modular Work Stations |
| Time allowed for Technical Clarifications during technical evaluation | 2 Days |
| Evaluation Method | Total value wise evaluation |

EMD Detail

| | |
|---------------|---------------------|
| Advisory Bank | State Bank of India |
| EMD Amount | 2 |

ePBG Detail

| | |
|-------------------------------------|---------------------|
| Advisory Bank | State Bank of India |
| ePBG Percentage(%) | 3.00 |
| Duration of ePBG required (Months). | 14 |

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

ASSISTANT REGISTRAR
IIIT LUCKNOW, C.G CITY, LUCKNOW-226002
(Abhishek Kumar Verma)

Splitting

Bid splitting not applied.

MII Purchase Preference

| | |
|-------------------------|-----|
| MII Purchase Preference | Yes |
|-------------------------|-----|

MSE Purchase Preference

| | |
|-------------------------|-----|
| MSE Purchase Preference | Yes |
|-------------------------|-----|

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum

local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer)of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

6. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

7. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

Meeting Table (2 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

| | |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

Technical Specifications

[* As per GeM Category Specification](#)

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|------------------------------|--|
| MATERIAL | Material of Table Top | MDF board conforming to grade II and type II of IS 14587/1998 with 0.4 mm thick PVC foil membrane precoated with PU layer and balancing laminate of 0.5 mm thick on the other side |
| | Material of Legs | Panel made of MDF board conforming to grade II and type II of IS 14587/1998 and laminated with 1.5 mm thick lamination |

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|-----------------|--|----------------------------------|
| GENERIC | Seating Capacity | 10 SEATER |
| | Shape of Table Top | Rectangular |
| | Wire Management | With |
| | Type of Socket Box | fixed with flip cover |
| | Wire entry System | Through legs |
| | Type of understructure | wooden panel type |
| | Number of Legs per Seat | Wooden Panels Support |
| DIMENSION | Length in mm (Select NA in case of Round Table) ±10(mm) | 3000 mm |
| | Width in mm (Diameter in case of Round Table)±10(mm) | 1100 |
| | Height in mm (±5 mm) | 750 mm |
| | Thickness of Top ±2(mm) | 25, 30, 35, 45, 33 Or higher |
| COLOUR & FINISH | Colour of Laminate | AS PER BUYER CHOICE |
| | Packing | Gutta Packing |
| WARRANTY | Warranty period in number of years | 1, 2, 3, 4, 5 Or higher |
| CERTIFICATION | Test reports to be furnished to buyer on demand | YES |

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | Abhishek Kumar Verma | 226002,IIIT LUCKNOW, CHAK GANJARIA, MASTEMAU, LUCKNOW. | 2 | 30 |

Modular Work Stations (1 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

| | |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

Technical Specifications

* As per GeM Category Specification

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|--|---|
| SELLING UNIT | Selling unit | Order Quantity is number of Pieces / Clusters of specified number of seats. (Price given is for full cluster / module and not per seat) |
| GENERIC | Type of system | Desk band system |
| | Type / Shape of cluster | Four Seater Rectangular Cluster with Straight Line Side by Side Sitting |
| | Wire Management for electric switch | Skirting race-way |
| | Plain edge banded with | 2mm PVC tape |
| | Construction of drawer unit | Flat metal front |
| | Construction of pedestal | Top supporting |
| | Work top support | M S leg |
| MATERIAL | Frame material for work station | Powder coated CRCA hollow system |
| | Material of table top | Prelaminated particle board |
| | Material of tiles for top | N.A |
| | Material of intermediate tiles | laminare |
| | Material of bottom tiles | N.A |
| DIMENSION | Length of table top (main frame) ±10 mm(main frame) | 3600 mm |
| | Length of table top (Return Frame)± 10mm | NA FOR RECTANGULAR |
| | Depth of table top ± 10mm | 600 mm |
| | Thickness of table top ±2mm | 25 mm |
| | Overall height of work station partition ±10mm | 750 |
| | Thickness of side partition/panel ±2mm | NA |
| | Thickness of main frame ±5 mm | 50 mm Dia. with thickness of 1.2 mm |
| | Size of drawer unit (WidthXDepthXHeight) ±10mm | NO DRAWER UNIT |
| | Size of file box (WidthXDepthXHeight) ±10mm | NO FILE BOX |
| CERTIFICATION | Test reports to be furnished to buyer on demand | YES |
| | BIFMA level-3 | YES |

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------------------|--|--|
| | OEM of offered product is ISO 9001:2015 certified | YES |
| | OEM of offered product is ISO 14001:2015 certified | YES |
| | OEM of offered product is ISO 18001:2007 certified | YES |
| | Green guard certification | YES |
| WARRANTY | Warranty period in number of years | 1 |
| INSTALATION COMMISSIONING | INSTALLATION COMMISSIONING | The price includes the cost of installation and commissioning of the entire unit at consignee site (excluding the cost of Civil Work which would be got done by the Consignee at his own cost as per design and layout plan provided by the seller). |

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | Abhishek Kumar Verma | 226002,IIIT LUCKNOW, CHAK GANJARIA, MASTEMAU, LUCKNOW. | 1 | 30 |

Modular Work Stations (2 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

| | |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

Technical Specifications

[* As per GeM Category Specification](#)

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|-------------------------------------|---|
| SELLING UNIT | Selling unit | Order Quantity is number of Pieces / Clusters of specified number of seats. (Price given is for full cluster / module and not per seat) |
| GENERIC | Type of system | Desk band system |
| | Type / Shape of cluster | Single Seater L Shape Cluster |
| | Wire Management for electric switch | Skirting race-way |

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|--|--|
| | Plain edge banded with | 2mm PVC tape |
| | Construction of drawer unit | Flat metal front |
| | Construction of pedestal | Free standing full height with castor |
| | Type of pedestal | Three drawer |
| | Locking system of pedestal | Center locking |
| | Work top support | M S leg |
| | Type of Drawer unit | Moveable with castor wheels |
| MATERIAL | Frame material for work station | Powder coated CRCA hollow system |
| | Material of table top | Prelaminated particle board of E 1 grade |
| | Material of tiles for top | N.A |
| | Material of intermediate tiles | laminate |
| | Material of bottom tiles | N.A |
| DIMENSION | Length of table top (main frame) ±10 mm(main frame) | 1500 mm |
| | Length of table top (Return Frame)± 10mm | 1500 mm |
| | Depth of table top ± 10mm | 600 mm |
| | Thickness of table top ±2mm | 25 mm |
| | Overall height of work station partition ±10mm | 750 |
| | Thickness of side partition/panel ±2mm | NA |
| | Thickness of main frame ±5 mm | 50 mm Dia. with thickness of 1.2 mm |
| | Size of drawer unit (WidthXDepthXHeight) ±10mm | 390 X 590 X 147 (mm) |
| | Size of file box (WidthXDepthXHeight) ±10mm | NO FILE BOX |
| CERTIFICATION | Test reports to be furnished to buyer on demand | YES |
| | BIFMA level-3 | YES |
| | OEM of offered product is ISO 9001:2015 certified | YES |
| | OEM of offered product is ISO 14001:2015 certified | YES |
| | OEM of offered product is ISO 18001:2007 certified | YES |

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------------------|---|--|
| | Green guard certification | YES |
| WARRANTY | Warranty period in number of years | 1 |
| INSTALATION COMMISSIONING | INSTALLATION COMMISSIONING | The price includes the cost of installation and commissioning of the entire unit at consignee site (excluding the cost of Civil Work which would be got done by the Consignee at his own cost as per design and layout plan provided by the seller). |

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | Abhishek Kumar Verma | 226002,IIIT LUCKNOW, CHAK GANJARIA, MASTEMAU, LUCKNOW. | 2 | 30 |

Meeting Table (16 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

| | |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

Technical Specifications

[* As per GeM Category Specification](#)

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|------------------------------|--|
| MATERIAL | Material of Table Top | MDF board conforming to grade II and type II of IS 14587/1998 with 0.4 mm thick PVC foil membrane precoated with PU layer and balancing laminate of 0.5 mm thick on the other side |
| | Material of Legs | Anadized aluminum legs |
| GENERIC | Seating Capacity | 4 SEATER |
| | Shape of Table Top | Round |
| | Wire Management | With |
| | Number of socket box | 1, 2, 3, 4, 5, 6, 7, 8 Or higher |
| | Wire entry System | Through legs |

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|-----------------|--|----------------------------------|
| | Type of understructure | Leg type |
| | Number of Legs per Seat | 4 |
| DIMENSION | Length in mm (Select NA in case of Round Table) ±10(mm) | 1200 |
| | Width in mm (Diameter in case of Round Table)±10(mm) | 1200 |
| | Height in mm (±5 mm) | 750 mm |
| | Thickness of Top ±2(mm) | 25, 30, 35, 45, 33 Or higher |
| COLOUR & FINISH | Colour of Laminate | AS PER BUYER CHOICE |
| | Packing | Gutta Packing |
| WARRANTY | Warranty period in number of years | 1, 2, 3, 4, 5 Or higher |
| CERTIFICATION | Test reports to be furnished to buyer on demand | YES |

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | Abhishek Kumar Verma | 226002,IIIT LUCKNOW, CHAK GANJARIA, MASTEMAU, LUCKNOW. | 16 | 30 |

Modular Work Stations (1 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

| | |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

Technical Specifications

[* As per GeM Category Specification](#)

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|-----------------------|---|
| SELLING UNIT | Selling unit | Order Quantity is number of Pieces / Clusters of specified number of seats. (Price given is for full cluster / module and not per seat) |
| GENERIC | Type of system | Desk band system |

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|---|---------------------------------------|
| | Type / Shape of cluster | Single Seater Rectangular Cluster |
| | Wire Management for electric switch | Skirting race-way |
| | Plain edge banded with | 2mm PVC tape |
| | Construction of drawer unit | Flat metal front |
| | Construction of pedestal | Free standing full height with castor |
| | Locking system of pedestal | No locking system |
| | Work top support | M S leg |
| MATERIAL | Frame material for work station | Powder coated CRCA hollow system |
| | Material of table top | Prelaminated particle board |
| | Material of tiles for top | N.A |
| | Material of intermediate tiles | laminate |
| | Material of bottom tiles | N.A |
| DIMENSION | Length of table top (main frame) ± 10 mm (main frame) | 1200 mm |
| | Length of table top (Return Frame) ± 10 mm | NA FOR RECTANGULAR |
| | Depth of table top ± 10 mm | 600 mm |
| | Thickness of table top ± 2 mm | 25 mm |
| | Overall height of work station partition ± 10 mm | 750 |
| | Thickness of side partition/panel ± 2 mm | NA |
| | Thickness of main frame ± 5 mm | 15 mm |
| | Size of drawer unit (WidthXDepthXHeight) ± 10 mm | NO DRAWER UNIT |
| | Size of file box (WidthXDepthXHeight) ± 10 mm | NO FILE BOX |
| CERTIFICATION | Test reports to be furnished to buyer on demand | YES |
| | BIFMA level-3 | YES |
| | OEM of offered product is ISO 9001:2015 certified | YES |
| | OEM of offered product is ISO 14001:2015 certified | YES |

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------------------|--|--|
| | OEM of offered product is ISO 18001:2007 certified | YES |
| | Green guard certification | YES |
| WARRANTY | Warranty period in number of years | 1 |
| INSTALATION COMMISSIONING | INSTALLATION COMMISSIONING | The price includes the cost of installation and commissioning of the entire unit at consignee site (excluding the cost of Civil Work which would be got done by the Consignee at his own cost as per design and layout plan provided by the seller). |

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | Abhishek Kumar Verma | 226002,IIIT LUCKNOW, CHAK GANJARIA, MASTEMAU, LUCKNOW. | 1 | 30 |

Modular Work Stations (10 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

| | |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

Technical Specifications

[* As per GeM Category Specification](#)

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|-------------------------------------|---|
| SELLING UNIT | Selling unit | Order Quantity is number of Pieces / Clusters of specified number of seats. (Price given is for full cluster / module and not per seat) |
| GENERIC | Type of system | Single Seater Rectangular shape Cluster with Back to Back sitting |
| | Type / Shape of cluster | Double Seater Rectangular shape Cluster with Back to Back sitting |
| | Wire Management for electric switch | Skirting race-way |
| | Plain edge banded with | 2mm PVC tape |
| | Construction of drawer unit | Flat metal front |

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|--|----------------------------------|
| | Construction of pedestal | Top supporting |
| | Work top support | M S leg |
| MATERIAL | Frame material for work station | Powder coated CRCA hollow system |
| | Material of table top | Prelaminated particle board |
| | Material of tiles for top | N.A |
| | Material of intermediate tiles | laminate |
| | Material of bottom tiles | N.A |
| DIMENSION | Length of table top (main frame) ±10 mm(main frame) | 1200 mm |
| | Length of table top (Return Frame)± 10mm | NA FOR RECTANGULAR |
| | Depth of table top ± 10mm | 1200 MM |
| | Thickness of table top ±2mm | 25 mm |
| | Overall height of work station partition ±10mm | 750 |
| | Thickness of side partition/panel ±2mm | NA |
| | Thickness of main frame ±5 mm | 15 mm |
| | Size of drawer unit (WidthXDepthXHeight) ±10mm | NO DRAWER UNIT |
| | Size of file box (WidthXDepthXHeight) ±10mm | NO FILE BOX |
| CERTIFICATION | Test reports to be furnished to buyer on demand | YES |
| | BIFMA level-3 | YES |
| | OEM of offered product is ISO 9001:2015 certified | YES |
| | OEM of offered product is ISO 14001:2015 certified | YES |
| | OEM of offered product is ISO 18001:2007 certified | YES |
| | Green guard certification | YES |
| WARRANTY | Warranty period in number of years | 1 |

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------------------|-----------------------------------|--|
| INSTALATION COMMISSIONING | INSTALLATION COMMISSIONING | The price includes the cost of installation and commissioning of the entire unit at consignee site (excluding the cost of Civil Work which would be got done by the Consignee at his own cost as per design and layout plan provided by the seller). |

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | Abhishek Kumar Verma | 226002,IIIT LUCKNOW, CHAK GANJARIA, MASTEMAU, LUCKNOW. | 10 | 30 |

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Service & Support

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

3. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address IIIT LUCKNOW C.G CITY LUCKNOW NEAR EKANA STADIUM 226002.

4. Turnover

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

5. Forms of EMD and PBG

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

6. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

7. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

8. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

1. OEM - Line diagram / Product Specification sheet (Detailed line diagram need to be attached for products with material and manufacturing description) is mandatory of all the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers will match and verify the line diagram with the product specifications asked in bid.

2. Bidder should upload catalogues for all products quoted with proper highlighting of the products in catalogue.

3. Warranty / Guarantee for 1 years to be declared by OEM (Original Equipment Manufacturer) / bidder from the date of installation. The Warranty / Guarantee must cover all parts of the equipment. Undertaking to be attached on OEM letter head during technical evaluation and failing in same may cause rejection in participation of bidder.

4. All Product specific Certifications and OEM certifications mentioned in the bid document are to be enclosed in bid while participating by the bidder. Buyer can cross verify the same on internet. In case of any deviation found, the offer is liable for rejection.

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9. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

10. **Generic**

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

11. **Warranty**

Warranty period of the supplied products shall be as given in specifications from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

12. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

13. **Generic**

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

14. **Past Project Experience**

For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:

- a. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
- b. Execution certificate by client with order value.
- c. Any other document in support of order execution like Third Party Inspection release note, etc.

15. **Warranty**

Timely Servicing / rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within 15 days time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG). Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service / rectification to the Buyer.

16. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

17. **Generic**

Upload Manufacturer authorization: Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the

Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---