

By-email

F.No.29-20/2011-TS.I
Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Section - I

Shastri Bhawan, New Delhi

Dated 16th October, 2019

To,

Prof. Arun Mohan Sherry,
Director, IIIT Lucknow,
Email: arun_sherry@hotmail.com
secretary.bog@iiitl.ac.in

Subject: Minutes of the 9th meeting of the Governing Body of IIIT Lucknow -reg.

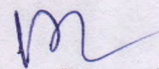
Sir,

I am directed to enclose herewith approved minutes of the 9th meeting of the Governing Body of IIIT-PPP, Lucknow held on 13th September, 2019 in the Conference Hall (Room No.112 'C' Wing), Shastri Bhawan, New Delhi.

2. It is requested that the minutes may kindly be circulated to all concerned members of the Governing Body of IIIT Lucknow for information and necessary action.

Yours faithfully,

Encl: as above



(Praveer Saxena)

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INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, LUCKNOW

Minutes of the Ninth Meeting of the Governing Body of IIIT Lucknow held on 13.09.2019 from 12:00 pm onwards in the Conference Hall, Room No. 112 'C' Wing, Department of Higher Education, Shastri Bhawan, MHRD, New Delhi under the Chairmanship of Additional Secretary (HE), Govt. of India.

The following members were present:-

- | | | |
|----|---|---------------------|
| 1. | Dr. Sukhbir Singh Sandhu
AS, TE, Deptt of HE, MHRD | Chairman |
| 2. | Sh. Uday Kiran K.V.
Under Secretary (IFD), MHRD
(Representing JS&FA, MHRD) | Member |
| 3. | Sh. Awadh Kishore
Deputy Secretary. Deptt. of Technical Education, UP Govt.
(Representing Principal Secretary, Deptt. of TE, Govt. of U.P.,
Lucknow) | Member |
| 4. | Sh. M.B. Singh
Special Secretary, MHRD
(Representing Deptt. of Technical Education, Govt. of U.P.) | Member |
| 5. | Sh. Rajeev Tripathi
Director, MNNIT Prayagraj | Member |
| 6. | Dr. Arun Mohan Sherry
Director, IIIT-Lucknow | Member
Secretary |

Shri Rana Singh and Shri Arbind Kumar, Project Manager, UPRNN, Lucknow, were also present in the meeting.

Other members could not be present due to their preoccupation and were therefore granted leave of absence.

The meeting was chaired by Dr. Sukhbir Singh Sandhu. At the outset, the Chairman welcomed everyone and requested all the members to introduce themselves. Dr. Arun Mohan Sherry, Director, IIIT-L presented the Agenda in his capacity as Member Secretary, GB.

Item No. 9.1: To confirm the Minutes of the Eighth Meeting of the Governing Body held on 22 March, 2019.

The Governing Body confirmed the minutes of the meeting.

Item No. 9.2: To report the Action Taken on the Eighth Meeting of the Governing Body held on 22 March, 2019

The Chairman asked about the details of action taken by the Institute in pursuance to the agenda of the 8th GB meetings. It was apprised by the Member Secretary that the Institute has shifted the administrative and academic activities from Allahabad to Lucknow. Four Class Rooms, Hostel Block and Few Faculty & Staff rooms have been prepared and the classes have been going on in the permanent campus at Lucknow since 19.08.2019. The Director's Furnished residence at Lucknow in Gomti Nagar area has been provided by the Institute after following due procedure of Fair Rent Assessment by CPWD. New Courses B.Tech Computer Science (CS), M.Tech and Ph.D have been started from the current Academic session 2019-20. It was highlighted by the Chairperson that Vision of the Institute is the most important aspect and a separate meeting to discuss the Vision may be organized. The Member Secretary also apprised the members that all furniture and teaching aids for the Institute have been procured after following the due procedure of GFR 2017.

Item No. 9.3: To receive the Minutes of the 3rd Senate Meeting and decision taken therein.

The members received various resolutions of the Senate and approved the same.

Item No. 9.4: To be apprised about the shifting of IIIT Lucknow from its camp office at IIIT Allahabad to its permanent campus at Lucknow

The members were apprised that academic and administrative activities of the Institute have been shifted from Allahabad to Lucknow w.e.f. the current Academic session starting from July 2019. The GB also noted that the classes of the B.Tech Final Year Students are being held at IIIT Allahabad Campus for

the current Semester till Dec 2019. The charges quoted by IIIT Allahabad for providing the space, teaching support etc. were approved by the GB.

Item No. 9.5: To report the admission status in different courses of the Institute during the academic year 2019-20

It was apprised by the Member Secretary that in B.Tech (CS) & (IT), almost all seats have been filled in by the Institute. Apart from that, the Institute has admitted four students in DASA category. In M.Tech programme, 11 seats through CCMT & 1 seat through Institute's own entrance test have been filled and 1 student has been admitted in Ph.D programme. It was suggested by the chairman that the Institute should provide additional academic support to the academically weak students and may also allow them to opt out after two/three years instead of the full four years course with a Certificate/Diploma in CS/IT. A policy in this regard may be formulated by the Institute.

Item No.9.6: To review the progress of the ongoing construction works at IIIT-L Campus

It was apprised by the Member Secretary that Project Monitoring Agency (PMA) i.e. UPRNN Ltd has promised to finish the construction and other work of the Institute by 30.09.2019 which at present does not look feasible. On being asked by the chairperson as to when actually the construction activities will be finished, the PMA official apprised that by 15th November, 2019, the major work will get completed. The member secretary has mentioned a need to issue a letter to PMA for imposing a penalty for delay in construction on Construction Agency which was approved by the Governing Body. It was also instructed by the chairperson, GB to the PMA officials that the work should be finished on priority before his tentative visit to the campus in Oct-Nov 2019.

Item No. 9.7: To apprise about the future construction requirement of the Institute

It was apprised by the member secretary that there is only one hostel in the Institute which would not be able to suffice the future requirement in view of increased seats and start of new courses from the next academic session. The proposed students' strength shall increase by approximately 290 (taking from 282 to 572). Hence a construction of new hostel/s for accommodating 1000 students is essential looking at the proposed 1200 students' strength by 2024. The GB advised that the Institute may try to obtain any further required

funds from State Government/Industry Partner. In addition, the Institute may explore to get the funds from HEFA as per HEFA policy and seek necessary permission from Central Govt., State Govt. and Industry Partner. In addition, GB was of the view that Institute may also take a Loan from a Nationalized Bank as a construction Loan. HEFA/bank loan proposal should be presented in the next GB meeting.

The GB also approved hiring/leasing of temporary premise for accommodating students to be admitted in the academic year 2020-21.

Item No. 9.8: To consider and approve the adoption of Four-Tier Flexible Structure for Faculty positions of the Institute.

The members perused over the recently published Advertisement dated 19.06.2019 for recruitment of Faculty positions of the Institute. It was apprised by the member secretary that, at present, there are no recruitment rules of the Institute for faculty positions and in terms of Statutes-Section 9(1) Appointment:-

All posts at the Institute shall be filled by an open advertisement as per the Recruitment rules of the Institute for each post, approved by the board.

The members approved the Recruitment Rules as enunciated under 4-Tier Flexible Faculty Structure in IIIT circulated by MHRD vide letter No. F.No. 27-11/2011 Ts.1 dt. 23.04.2014, for the faculty positions of IIIT Lucknow.

It was suggested by the Chairman, GB that the Institute may also think of hiring the faculty members on a 5 year tenure track in future and the Institute should formulate a policy in this regard. The GB advised that the selection of the faculty members should be made according to highest possible standards of selection.

Item No. 9.9: To consider and adopt the Report of the Committee on harmonization of Uniform Non Faculty Norms for Non-Teaching positions of the Institute.

It was apprised to the GB that IIITL does not have any Recruitment rules for Non-Teaching positions which is required for completing the current recruitment advertised vide Advt. No. IIITL/Recruitment/2019 dt. 19.06.2019. Hence, the members approved for adoption of the Recruitment and Promotion Rules as enunciated vide Report of the Committee on harmonization of Uniform Non Faculty Norms forwarded by MHRD vide letter No. F.No. 51-2/2016-TS.1 dt.12.09.2016 to be used as a Recruitment

and Promotion Norms for Non-Teaching positions of IIIT Lucknow, subject to the condition that the probation period for all Non-Teaching positions will be minimum 2 years.

The members also suggested that the Institute may formulate its own norms for Recruitment and Promotion of the staff members as the Institute is in PPP mode.

Item No. 9.10: To consider and approve the appointment of the candidates for the post of Junior Superintendent and Junior Assistant.

After enquiring from the Member Secretary that whether he is satisfied with the Selection Committee meetings, to which he confirmed in affirmative, the members then received and ratified the Selection Committee recommendations for the 2 posts of Junior Superintendent and 2 posts of Junior Assistant.

Item No. 9.11: To consider and approve the operation of IIIT Lucknow at SBI Arjunganj Branch

The Members approved the same.

Item No. 9.12: To approve the Annual Statement of Accounts of the Institute for the Financial Year 2018-19

The members received the Annual Statement of Accounts of Institute for the Financial Year 2018-19 and approved the same. Necessary explanation of the statements was provided by the Member Secretary.

Item No. 9.13: To apprise Receipt and Payment Status of Funds upto 31.08.2019 in Income and Expenditure proforma.

The members received the Receipt and Payment Status of Funds up to 31.08.2019 in Income and Expenditure proforma. It was suggested by the members to carry all the necessary papers related to break up of particular heads in future. It was asked by the Governing Body about the breakup of details of administrative and general expenses which is placed at Annex-1.

Item No. 9.14: To consider and approve the New Programmes proposed to be started from Academic Year 2020-21.

(a) Undergraduate Programme- B.Tech (Computer Science and Artificial Intelligence)

The GB was apprised about the proposal of launching of B.Tech (Computer Science & Artificial Intelligence) programme w.e.f. academic session 2020-21 the chairman mentioned that there is a huge demand of Artificial Intelligence in the world and this is the right time to start Under Graduate programme in the area of Artificial Intelligence. Accordingly, the GB approved starting of B.Tech (CS& AI) with 75 seats from the Academic session 2020-21.

(b) Postgraduate Programme- Master of Business Administration (MBA)

The GB was apprised that the Institute proposes to launch a technology enabled two-year Masters in Business Administration (Digital Business and Innovation) programme exclusively for working Professionals and Entrepreneurs with at least two years of professional experience after graduation. The aim of the course shall be to provide quality education at a reasonable cost to the masses. Apart from some regular faculty, other faculty members for the programme shall be sourced from any university/Institute/Industry across the globe as visiting/guest/adjunct faculty /on contract and the payment norms for them shall be of global standard. The GB approved the starting of MBA programme as per Annexure 9.14.1 from the session 2020-21.

(c) To consider and approve the proposal for the start of Executive/Professional/Working Professional Programme (online/ hybrid/ face to face mode)

It was apprised by the member secretary that the Institute proposes to launch technology enabled Certificate/Diploma/Post Graduate Diploma programmes for Working Professional from the academic session 2020-21. Along with approving the start of Executive Development Programmes in Artificial Intelligence/Machine Learning/Data Analytics etc. as per the Annexure 9.14.2 to the Agenda, the GB suggested to also offer online degree programmes in the aforementioned areas. It was also suggested by the GB that the Institute should present Short-term (1 Year), Mid-Term (3 Years) and Long Term (5 Years) Plans to start new courses/programmes/schemes before the Governing Body alongwith the financial viability of the same.

Item No. 9.15: To approve various Teaching and Non-Teaching positions for IIIT, Lucknow campus in view of the increased intake of students.

The member secretary apprised the Governing body that the student strength of the Institute has been increased from 210 to 325 and considering

the same, there is a need to increase the sanctioned strength of teaching staff. The GB sanctioned the post of 1 Professor, 2 Associate Professors & 7 Assistant Professors.

Non-Teaching positions:-

In case of non-teaching positions, the Member Secretary apprised that there shall be a requirement to increase the number of Non-Teaching positions as requested in the agenda. The GB was of the view that a ratio of 12:1:1.1 (student: faculty: Non Faculty) needs to be rechecked in case of IIIT (PPP) in view of financial implications. It was apprised by the member secretary that looking at the pace at which Institute intends to move on, the demanded manpower will be needed in future. The GB approved the vacancies as under:-

S.No	Post	Requested posts (9 th GB)	Sanctioned Posts (9 th GB)
01.	Deputy Registrar	02	01
02.	Assistant Registrar	03	02
03.	Junior Assistant	05	03
04.	Personal Assistant	01	01

Item No. 9.16: To approve the hiring of experienced professionals required by the Institute

The Governing Body approved the hiring of experienced professionals (Consultants/Instructors/Trainers) on contract/fixed remuneration basis. It was further advised by the chairperson that a decision to hire the experienced persons for the abovementioned teaching/Non-Teaching positions on the fixed remuneration may also be decided by the director till the filling up of regular posts and also in view of financial implications.

Item No. 9.17: To consider and approve the panel of experts for the selection committee for all faculty posts/ non-faculty posts.

The GB received the panel of experts for the Selection committee for all faculty posts/non-faculty posts and resolved that IIIT Lucknow should consider more names in the panel of experts for inclusion into selection committee subject to the condition that there should be no clash of the Interest as it has been noted by the GB that there are some common names in the GB Members list and panel of experts. The revisited and approved list of panel of experts after inclusion of more names is placed at Annexure-2 to the minutes.

Item No. 9.18: Nomination of three persons to Institute Senate to be nominated by the Governing Body of the Institute.

It was apprised by the Governing Body that as per Section 18 (1)(e) of the IIIT (PPP) Act, 2017, the Senate of every Institute shall consist of the following persons namely: *-three persons from amongst educationists of repute or persons from another field related to the activities of the Institute, nominated by the Board.* Accordingly, following 3 educationists of repute have been approved by the GB, to be nominated to the senate.

1. Professor R.C. Joshi, Former Head, Deptt. of Electronics & Computer Science, IIT Roorkee
2. Professor N.K. Sharma, Former Professor, IIT Kanpur
3. Professor R.K. Sharma, Department of Mathematics, IIT Delhi

Item No. 9.19: Reporting of the appointment of Interim Dean, Interim Head of Department, Warden of Girls and Boys Hostel.

The Governing Body took note of the appointment of Interim Dean (Academics), Interim HoD (IT), Warden (Girls) & Warden (Boys).

Item No. 9.20: Invitation received from CII Education Mission to France on the occasion of India-France knowledge summit 2 (October 2019) in France to the Director of the Institute.

The GB considered and approved the participation of Institute's Director to CII Education Mission to France on the occasion of India-France Knowledge Summit 2 (October 2019), France in view of the proposed plan of Institute to make collaboration with French Universities and to avail the branding opportunities. It was advised by the GB that the Institute may also go for the SPARC scheme (Scheme for Promotion of

Academic and Research Collaboration) of MHRD created for such collaboration.

Item No. 9.20: Any other items

a) To approve the policy of Cumulative Professional Development Allowance (CPDA) for the faculty members of the Institute

The Member Secretary apprised that in the present scenario, it is very important to retain the quality teachers in the system. It is, therefore, proposed to start the Cumulative Professional Development Allowance (CPDA) for the regular faculty members of the Institute which is an attractive and important component from the perspective of continuous improvement and professional development of the Teaching Staff.

The Member Secretary requested to approve the adoption of the policy of CPDA as applicable in IIIT Allahabad. The GB mentioned that IIIT Allahabad is a Centrally Financed Technical Institute looking at the perspective of grant of CPDA while IIITL will have to arrange the funds from its own internal resources to provide CPDA. The Member Secretary apprised that the Institute shall treat the amount up to Rs. 2 Lakhs per year & up to Rs. 6 Lakhs for a block of 3 years per faculty as mentioned in CPDA scheme of IIIT Allahabad as indicative. The adopted CPDA policy of IIIT Allahabad shall be applicable until a new policy of IIIT Lucknow on CPDA, looking at the financial implications and funds availability is formulated and approved by the Finance Committee & Governing Body.

The GB approved the adoption of CPDA policy of IIIT Allahabad and also suggested to formulate a suitable policy for IIIT Lucknow for placing in the next meeting of Finance Committee and Governing Body.

Details desired by the GB in respect of Agenda item No. 9.13 during the 9th Governing Body meeting held on 13/09/2019 at Shastri Bhawan New Delhi

The Administrative and General expenses include:

- i) Travelling & Conveyance Expenses
- ii) Printing of Annual Reports & Annual Accounts of Institute from 2015 to 2017
- iii) Hospitality Expenses
- iv) Auditors Remuneration
- v) Advertisement Expenses
- vi) Outsource Manpower
- vii) General Expenses
- viii) Honorarium Administrative Work
- ix) Office Stationary
- x) Shifting Charges of the Institute from Allahabad to Lucknow

The members of the Governing Body may kindly like to be apprised about the breakup of Administrative and General Expenses.